VET Curriculum Update

Issue 2 – March 2012

1. **ASQA information sessions**

ASQA will be holding information sessions in major cities across Australia in the first half of 2012.

These will provide an opportunity for training providers and course owners to hear from the Commissioners about ASQA’s regulatory approach, essential ASQA processes, transition arrangements and local VET issues. Please note that ASQA will not be providing attendees with formal recognition of participation.

**Currently, places are only available at sessions in the Australian Capital Territory, Western Australia and Tasmania.**

**The Melbourne and Sydney information sessions are now booked out.**

Providers who have missed out on a place at these sessions will be able to view the presentation materials and video of the presentation online. (More sessions will also be scheduled for these cities, and other Australian capital cities, in the coming months.) ASQA RTOs and other subscribers to the [ASQA Update](http://www.asqa.gov.au/media-and-publications/newsletter-sign-up.html) will be notified when the online materials are published and when new sessions open for registration.

# ASQA Newsletter sign-up

Sign up for regular updates about ASQA

<http://www.asqa.gov.au/media-and-publications/newsletter-sign-up.html>

1. Data Provision – Competency Completion Online System (CCOS)

Registered training organisations (RTOs) must maintain compliance with the VET Quality Framework throughout their registration. When requested, they must provide ASQA with a range of accurate and complete data about their business and operations.

The first set of reporting on the competency completion indicator is still to be submitted through the Competency Completion Online System, which is provided and administered by NCVER – see <http://rto.ncver.edu.au>

**Please note that the Competency Completion Online System (CCOS) will not be available for the entry of the 2011 training activity until the 16 April 2012 as it is dependent on the preload from the 2011 AVETMISS collection which is not due until the end of March.**

As in previous years, your competency completion data will be pre-populated into CCOS by the NCVER.  You will then need to log on to the CCOS and generate the required reports. Each RTO is required to verify the accuracy of the reported data. It is recommended that the reports are sent to VEIS for review before submitting the reports to the registering body.

The CCOS data is due to 30/6/2012.

RTOs are also required to provide annual summary reports on quality indicator data about client satisfaction and students’ attainment of competencies (information provided in the previous Issue 1 – February 2012).

1. Critical VET Dates for Schools/RTOs 2012

The Directorate is currently working on a web-based calendar for schools and RTOs to use in relation to flagging critical dates for schools and RTOs. Hopefully we will have this ready very soon for everyone to access and provide feedback.

1. RTO registration expiry dates

Something for RTOs to be aware of is the ASQA registration obligations for RTOs in relation to renewing registration.

Applications to Renew Registration are due to ASQA 90 days prior to the expiry date.

There are 5 DEC Regional RTOs that have 2013 expiry dates with the remaining 5 expiring in 2014.

See table below for dates of expiry and due dates for application renewal.

|  |  |  |
| --- | --- | --- |
| **DEC Regional RTO** | **ASQA Registration Expiry** | **ASQA Application to Renew Registration Due (90 days prior to expiry date)** |
| **North Coast** | 11/07/2013 | 12/04/2013 |
| **South Western Sydney** | 29/08/2013 | 31/05/2013 |
| **Hunter/Central Coast** | 22/09/2013 | 24/06/2013 |
| **New England** | 2/10/2013 | 4/07/2013 |
| **Western Sydney** | 20/10/2013 | 22/07/2013 |
| **Riverina** | 7/08/2014 | 9/05/2014 |
| **Sydney** | 31/08/2014 | 2/06/2014 |
| **Northern Sydney** | 11/09/2014 | 13/06/2014 |
| **Western NSW** | 13/11/2014 | 15/08/2014 |
| **Illawarra/South Coast** | 7/12/2014 | 8/09/2014 |

1. Applications to Change Scope

It is critical that RTOs are aware that ASQA’s application process to change scope differs depending upon whether or not the desired training package qualification/unit is considered ‘equivalent’ to a previous version on the RTO’s current scope.

To expedite application processing, RTOs are strongly advised to submit an application seeking to replace ‘equivalent’ qualifications on their scope separately to any other application.

Information Technology – ICA30111

RTOs are advised to submit applications to add the replacement Information Technology qualification to their scope in preparation for Year 11 students enrolled in the superseded qualification (ICA30105) in 2012 to transition to the replacement qualification (ICA30111) in 2013. As this qualification is considered equivalent **ASQAnet does not require any additional evidence to be submitted with this type of application.**

**Construction – CPC20211**

RTOs are advised to hold off on submitting applications to add the replacement Construction Pathways qualification (CPC20211) to their scope of registration until the Directorate has consulted with regions in developing a Training and Assessment Strategy (TAS) as due to this qualification being deemed **NOT EQUIVALENT** ASQAnet will require additional evidentiary material to be attached with this application in section 3.

See table below for further information regarding the application process for changing scope.

|  |  |
| --- | --- |
| Equivalent qualifications (E)  An RTO with the previous qualification/course on its scope of registration can apply to ASQA to ‘transition’ to the revised qualification if:   * the training package mapping information indicates that a new qualification **is equivalent** (or delivers equivalent vocational outcomes) to a qualification in the previous version or to an accredited course. | Not equivalent qualifications (N)  An RTO with the previous qualification/course on its scope of registration is not eligible to apply to ‘transition’ to the new qualification if:   * the training package mapping information indicates that a new qualification supersedes a previous qualification, or replaces an accredited course, **but is not equivalent**. |
| Application process—equivalent qualifications   1. Use the ‘Application to change RTO scope of registration’ on [ASQAnet](http://rms.asqa.gov.au/). 2. Check the ‘Yes’ box in the ‘Transition’ field in section 2.1 of the application. 3. Identify the qualification or accredited course currently on scope that the new qualification either supersedes or replaces.   ASQAnet does not require any additional evidence to be submitted with this type of application (unless the application is for a TAE10 qualification—refer to application).  A reduced flat-rate application fee applies to any number of qualifications from a single training package **submitted in the one application**.  ASQA will contact you if it identifies that your application for ‘transition’ registration of an equivalent qualification does not meet all necessary requirements. | *Application process—not equivalent qualifications*   1. Use the ‘Application to change RTO scope of registration’ form on [ASQAnet](http://rms.asqa.gov.au/). 2. Check the ‘No’ box in the ‘Transition’ field in section 2.1 of the application form.   ASQAnet will require additional evidentiary material to be attached with this application in section 3.  The regular fee that applies to changing an RTO’s scope of registration applies to such applications. |

1. Removing training package qualifications from scope

RTOs are advised to keep their scope of registration up-to-date in relation to removing superseded training package qualifications and/or units of competency as ASQA charges a fee for ALL qualifications/units of competency that appear on an RTO’s scope of registration.

It is critical that any qualifications/units of competency that are removed are checked to ensure there are no students currently enrolled i.e. awareness of the transition and teach out general direction will require a both a superseded and replacement qualification/s to be on the RTO scope concurrently until students are transitioned into the replacement qualification.

The Directorate can assist RTOs with this process to check first if the qualifications/units of competency are appropriate for removal before the RTO submits the application to ASQA.

1. Developing Regional TAS’s

During our many conversations and discussions with industry representatives it has been identified that there is an opportunity to engage industry in the development of the Regional TAS’s to better meet the local industry needs for potential employees gaining entry level VET qualifications whilst still at school. The Directorate is seeking your advice regarding any examples of where this may already be occurring in your region or how this may be possible in the future.

Please contact Robyn Pemberton on telephone 02 9244 5257 or email [robyn.pemberton@det.nsw.edu.au](mailto:robyn.pemberton@det.nsw.edu.au) if you wish to discuss further.

1. VET Teacher Training – Semester 1 2012 Orientation

The VET Teacher Training team are currently gearing up this week for the Semester 1 2012 Orientation.

Orientation commences on Monday 12th March 2012 and concludes on Thursday 22nd March. The venue has changed this semester and is now at the Bayview Boulevard Sydney, 90 William Street Sydney.

Please contact Debbie Nilsson on telephone 02 9266 8966 or email [debbie.nilsson@det.nsw.edu.au](mailto:debbie.nilsson@det.nsw.edu.au) if you have any queries regarding VET Teacher Training.

1. State VET in Schools World Skills Competition 2012

The State VET in Schools World Skills Competition 2012 is coming up very soon on the 16th and 17th March 2012 across a number of venues in Sydney. Margaret Broun, Coordinator, VET in Schools has dedicated an enormous amount of time and energy into coordinating this event and we wish all the competitors the very best for a great competition.

Please contact Margaret Broun on telephone 02 9244 5053 or email [margaret.broun@det.nsw.edu.au](mailto:margaret.broun@det.nsw.edu.au) if you have any queries regarding World Skills.